



COACHELLA VALLEY WATER DISTRICT Request for Process Water Allowance

File: 0541.33.12

COMMERCIAL, INSTITUTIONAL OR INDUSTRIAL METERS

ABOUT THE PROGRAM

This application is for domestic water customers to request an increased water allowance and/or sewer adjustment for the use of Process Water as defined by California Water Code § [10608.12](#). Customers may qualify for a Process Water Allowance if they use water to make a product, water becomes part of a product, or water is used to maintain equipment, *and the water does not go down the sewer system*.

TERMS AND CONDITIONS

ELIGIBILITY

1. The applicant must be a CVWD commercial account holder, property owner or be a designated representative with photo ID and written authorization to represent the account holder or property owner.
2. Only domestic water customers are eligible for a Process Water Allowance and/or sewer adjustment.

CONDITIONS

The customer’s business practices must conform to the definition of the use of Process Water as specified by California Water Code § [10608.12](#).

“Process water” means water used for producing a product or product content or water used for research and development, including, but not limited to, continuous manufacturing processes, water used for testing and maintaining equipment used in producing a product or product content, and water used in combined heat and power facilities used in producing a product or product content. Process water does not mean incidental water uses not related to the production of a product or product content, including, but not limited to, water used for restrooms, landscaping, air conditioning, heating, kitchens, and laundry.

Process water must not go down the sewer system when water is used to make a product, water becomes part of a product, or water is used to maintain equipment. A Process Water Allowance is **not** transferrable and does **not** carry over from customer to customer. If there is a change in account holder or ownership, it is strongly recommended that the previous owner notify the new owner/account holder to submit a *Request for Process Water Allowance* application.

A Request for Process Water Allowance application may require a field investigation to verify how water is being used. The customer must have a representative who is familiar with the site be present during the field investigation.

The customer’s Process Water Allowance is subject to review and field investigation every two years.

By signing this application, you agree to provide the Coachella Valley Water District with the right of ingress and egress to and from your property and all other rights-of-way that may be necessary to conduct field investigations and evaluations.

The customer agrees to indemnify, defend and hold harmless the Coachella Valley Water District, its directors, officers, employees, contractors and agents, from all liability and claims, actions, damages, demands and liabilities of any kind arising out of, or related to, field investigations and operations of equipment for evaluation of a Process Water Allowance.

This Agreement is subject to, and incorporates, the rules, regulations, and rate schedules for water and sewer service, as amended from time to time. Failure to adhere to these Terms and Conditions may result in a reassessment of your Process Water Allowance.

Customer initials _____

HOW TO APPLY

1. You must meet the eligibility requirements and definition of use of process water.
2. Complete and sign the application and include your initials on the Terms and Conditions.

| CUSTOMER INFORMATION | |
|------------------------------------|-------------------|
| Property or Account Holder’s Name | Email Address |
| Mailing Address | Daytime Phone No. |
| City/Zip | Mobile Phone No. |
| Owner Representative Name (if any) | Rep. Contact No. |

Application continued on page 2



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| SITE INFORMATION | |
|--------------------------------------|-----|
| Customer Account Name (if different) | |
| Site Address (if different) | |
| City | Zip |
| Account Number(s) | |

| BUSINESS TYPE |
|---|
| A. Indicate type of business: |
| B. What activities <i>REQUIRE</i> the use of water? Select all that apply. |
| <input type="checkbox"/> Manufacturing processes <input type="checkbox"/> Maintaining equipment |
| <input type="checkbox"/> Production of product (e.g., drinks, concrete, etc.) <input type="checkbox"/> Business operation |
| C. Provide information about your process water use. |

| SEWER DEMAND |
|--|
| Does the water used in your business process go down the drain? <input type="checkbox"/> YES <input type="checkbox"/> NO |

| OSHA AND/OR HEALTH CODE REQUIREMENTS |
|---|
| Are there specific OSHA and/or Health Codes that stipulate the amount of process water you must use? <input type="checkbox"/> YES <input type="checkbox"/> NO |
| If YES , provide the applicable Codes: |

| ACKNOWLEDGEMENT AND SIGNATURE | |
|--|------|
| I certify that I have read and understand the Terms and Conditions for a Process Water Allowance, and to the best of my knowledge, the information provided in this application is true and accurate. I further attest that I am the customer of record, or duly authorized agent, with authority to execute this Application. | |
| Signature | Date |
| Print name | |

| THIS SECTION FOR OFFICE USE ONLY | | |
|---|--|--|
| Date Received _____ | Application Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No | Sewer ESU adjusted from _____ to _____ |
| Eligible for Allowance <input type="checkbox"/> Yes <input type="checkbox"/> No | Date _____ By _____ | CX: _____ Date _____ |
| | Process water allowance _____ | Approved by: _____ |

Coachella Valley Water District offices — Hand delivery only:

Water Management
75-525 Hovley Lane East
Palm Desert, CA
Phone (760) 398-2651

CVWD
51-501 Tyler Street
Coachella, CA

Mailing address only:

Water Management
P.O. Box 1058
Coachella, CA 92236